



FINDING AN ON-CAMPUS JOB ON HANDSHAKE

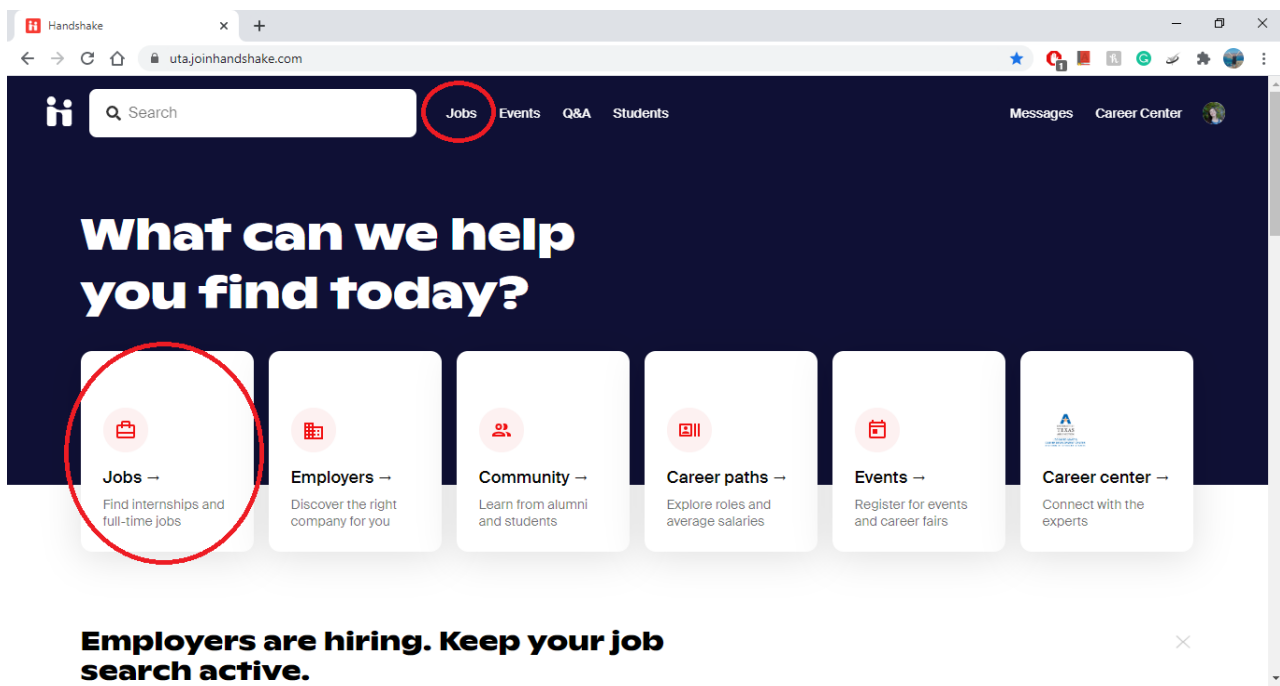
Step 1: Create a Handshake account at uta.joinhandshake.com

Step 2: Filter jobs that are on-campus. To do this you will select Jobs → Filters → On-campus.

Step 2a: Alternatively, you can also use the search bar to search by job names such as: "UTA Student Assistant" or "UTA Student Associate".

Note: you will only be able to search for and view Work-Study jobs if you have been awarded and accepted your work-study award – this can be done through your MyMav Account

Below you will find a series of screenshots demonstrating what the filtering process looks like. You will select on-campus jobs and check the box for Work study. This will then show you your results and you can begin applying.





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The screenshot shows the Handshake website interface. At the top, there is a search bar and navigation tabs for Jobs, Events, Q&A, and Students. Below the navigation, there are filter buttons for Location, Full-time job, Internship, Part-time, and On-campus. The 'On-campus' filter is circled in red. The main content area displays a job listing for 'UTA Student Assistant - Housing Ambassador' at the University of Texas at Arlington Auxiliary Services. The listing includes details about the role, application deadline, posted date, and estimated salary.

Application deadline	Posted date	Estimated salary
June 30, 2020 11:55 PM	March 5, 2020	\$9.00 Per hour

The screenshot shows the Handshake website interface with a search bar containing the text 'UTA Student Assistant'. A dropdown menu is visible below the search bar, showing 'UTA Student Assistant in Jobs' and 'No other results found.' The search bar and dropdown menu are circled in red. The main content area displays the same job listing for 'UTA Student Assistant - Housing Ambassador' as seen in the previous screenshot.