



Exit & Transition

Student Employment
High Impact Practice



Career Development Center
DIVISION OF STUDENT AFFAIRS



Exit & Transition Interview Template

Please arrange a meeting with the student worker(s) or the student worker team to conduct the following inquiry. These questions have been formulated to gather information irrespective of the duration the student has spent or will spend in the position. Even if the student is continuing in their role for the spring semester, please collect information on the questions below:

Overall Experience:

- How would you describe your overall experience working in this role on campus?
- What aspects of your job did you enjoy the most?
- Were there any aspects of your job that you found challenging or frustrating?

Future Goals and Recommendations:

- What specific workforce skill or competency did you find yourself developing the most during your time in this role?
- How will you be able to use what you learned here and apply it to a future role?
- How will you be able to update your resume with your experiences from this role?

Tips for Success:

- Visit the Career Development Center to continue your workforce skill development.
- Update your resume with workforce skills examples.
- Review the Mav Advantage program and apply.



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