



Career Development Center  
DIVISION OF STUDENT AFFAIRS

# CAREER DEVELOPMENT CENTER SERVICES & OFFERINGS

If you are unable to access our services virtually or need accommodations for any of our services and offerings please email [careers@uta.edu](mailto:careers@uta.edu), call us at 817-272-2932, or visit our office in the University Center, Suite 180S.

## CAREER DEVELOPMENT & EXPLORATION:

### CAREER SPOT DROP-INS

Career Spot Drop-Ins are for brief, 15 minutes or less, consultations to answer any career-related questions including networking, interview help, job search strategies, resume and cover letter reviews, or an overview of our services.

### PRACTICE INTERVIEWS

Students participate in a mock interview and receive feedback on their interviewing skills. Depending on the need, different formats can be utilized: Phone, Teams, Face-to-face

### SKILLS AND VALUE ASSESSMENT

Focus 2 is a self-paced, online career and education planning tool for college students that is designed to help make decisions about future career goals and education plans. Students can complete this on their own and can choose to follow up with a career consultant for a more in-depth discussion of their results.

### APPOINTMENTS

Students can make an appointment online through Handshake to discuss individual career needs and concerns with a career consultant.

### PROFESSIONAL SKILLS ACADEMY

This multi-week experience educates students on workforce competencies. Our internal career consultants will engage students in an interactive series of workshops designed to help students understand, utilize, and recognize the various workforce competencies expected by employers.

**SCAN THE QR CODE  
TO LEARN MORE**



# JOBS & INTERNSHIPS:

## HANDSHAKE - UTA.JOINHANDSHAKE.COM

Employers are able to post internships and jobs in the UTA platform completely dedicated to our students and our alumni. Handshake is the platform that UTA uses to connect with employers wanting to post any positions. The platform allows students and alumni to build out a personal portfolio to showcase their skills, abilities, and knowledge. Students can also post video resumes, project work or any academic portfolios.

## JOB FAIRS & INTERNSHIP FAIRS

The Center offers a Student Employment Job Fair, Internship Fair, All Majors Job Fair, and Virtual Job Fair free for all UTA students and alumni. Most fairs are held once a semester. Job fairs are a great opportunity to connect with employers from a variety of organizations and industries at the same time.

## MAV MICROS - PARKERDEWEY.COM

Micro-internships are short-term paid, professional assignments that are similar to those given to new hires or interns. Often, these projects require 20-40 hours of total work across 2-4 weeks and can be completed remotely. They are posted on a rolling basis and can be applied to year-round.

## INTERNSHIP WORKSHOPS AND PANELS

Employers come to campus and share tips and knowledge about internships with students. Students also have the opportunity to ask questions and interact with employers.

## INTERSTRIDE - INTERSTRIDE.COM

Interstride assists international students with their employment search, immigration hurdles, community integration, and overall university engagement. Through the user-friendly portals, network of services, workshops and engaging content, Interstride offers students a one-stop-shop during their international experience.

## STUDENT EMPLOYMENT

Student Employment refers to on-campus student work opportunities, as well as specific off-campus work-study opportunities with approved employers. Student Employment is an important part of career development and helps students learn career competencies.

## PREPARE FOR THE FAIR

This event helps students to prepare for upcoming fairs, such as the Internship Fair, Virtual Job Fair, and All Majors Job Fair. Topics vary, and have included in the past: Resume Tips, 30 second Elevator Pitch, Dress for Success, and Job Fair 101.

## MAV MENTORS - MENTOR.UTA.EDU

MavMentors is a mentoring program that includes students, alumni, and employers. The program runs year round and primarily focuses on building connections between students, alumni, and employers through an online mentoring platform and in-person networking events.

